

MINUTES OF MAY 11, 2026, REGULAR MEETING

On this day, the 11th of May, the City Council convened in regular session in the City Council Room. The regular meeting being open to the public and notice of said regular meeting having been given as prescribed by Chapter 51 of the Government Code with the following being present and in attendance to wit:

Mayor Joe Davis, Council Members Zack Altman, Leslie Ivy, Melisa McIntosh, Woody Richardson, and Mark Sweatt. Council Member Jill Cromwell and Winfred McQueen were absent. Employees present were City Administrator Jack Owens, City Secretary Amalia Gaxiola, Police Chief Rex Plant, and Municipal Court Judge David Aleman. Others present were Melissa Hibbitts, Kim Cloyd, Mollie Moffitt, Lloyd Roberts, Micah Casas, Joanna and Roman Buckner, Dave Thomas, and Shannon Rodriguez.

1. CALL TO ORDER, INVOCATION AND PLEDGE OF ALLEGIANCE

Mayor Davis called the regular meeting to order at 6:00 p.m. and noted a quorum present. Alderman Richardson voiced the invocation, and Alderman Altman led the pledge of allegiance.

2. OFFICIAL CANVASS OF CITY OFFICERS ELECTION

Mayor Davis read the results for the May 2, 2026, General Election and declared the following duly elected: Alderwoman Ward 1 Melissa Hibbitts and Alderman Ward 3 Micah Casas. Mayor Davis and Alderman Ward 4 Winfred McQueen were unopposed. Ward 2 is vacant. Alderman Altman made a motion to accept the official canvass, seconded by Alderwoman McIntosh. A copy of the election results along with unopposed candidates will follow these minutes.

3. OATH OF OFFICE FOR ELECTED OFFICERS

City Secretary Amalia Gaxiola administered the oath of office to Alderwoman Melissa Hibbitts and Alderman Micah Casas.

4. PUBLIC COMMENT

No comment.

5. HEARING FOR DILAPIDATED PROPERTIES AND ABANDONED VEHICLES

Alderwoman Ivy asked Chief Plant where they were with the letters. Chief Plant stated once council members and employees get in compliance then he will do citizen letters. No action.

6. APPROVE CONSENT AGENDA ITEMS

Alderwoman McIntosh made the motion to approve the consent agenda items, seconded by Alderwoman Ivy. The vote passed with 6 in favor.

CONTINUATION OF MAY 11, 2026, REGULAR MEETING MINUTES

7. DEPARTMENT HEAD REPORTS ON MONTHLY ACTIVITIES

Administrator Jack Owens read the written reports for library, judicial, fire and he read his written admin report which included admin, water, landfill, street, parks/rec, airport, and the TxDOT waterline relocation project. Owens informed council there was also going to be a water school held at the library room for the water guys and some surrounding city employees. Police Chief Rex Plant read his written report. Chief Plant added that a new Animal Control Officer was hired and they need to find a vet that will euthanize for when it's needed. Vaccination clinic is set for May 30th. Plant asked council to address what city will do with police department so that way sheriff's office knows sooner rather than later. Plant brought up the concern for fire safety with the RV parks being built and the National Fire Protection Association that was previously adopted. Alderman Altman asked Jack and Amalia to look into some city ordinances for RV parks and regulations. Altman also asked for NFPA to be on next special agenda.

8. OLD BUSINESS

a. MOTION TO REMOVE THE TABLED ITEMS OFF THE TABLE

Alderwoman McIntosh made the motion to remove the tabled item off the table, seconded by Alderman Sweatt. The vote passed with 6 in favor.

b. DISCUSS/CONSIDER RESOLUTION FOR TXDOT RUNWAY PAVEMENT REHABILITATION FOR MEMPHIS MUNICIPAL AIRPORT

Administrator Owens updated council on updated resolution that was in the council packets stating that a 1.5-million-dollar resolution was originally passed but has been moved up to 2.8 million dollars. The city covers ten percent of the total costs which the city has one hundred fifty thousand in restricted funds and Lancium has committed to one hundred thirty thousand dollars. Alderman Sweatt made the motion to approve this resolution for TxDOT runway rehabilitation for Memphis Municipal Airport, seconded by Alderman Altman. The vote passed with 6 in favor. A copy of the resolution follows these minutes.

9. NEW BUSINESS

a. ELECT MAYOR PRO TEM

Alderman Altman nominated Mark Sweatt. Alderwoman McIntosh nominated Leslie Ivy. Alderman Casas seconded Altman's nomination for Mark Sweatt and Alderwoman Hibbitts seconded McIntosh's nomination for Leslie Ivy. Mayor Davis closed nominations and asked for votes on each which resulted in a tie with Altman and Casas voting for Sweatt and McIntosh and Hibbitts voting for Ivy. Mayor Davis was the tie breaker and elected Mark Sweatt as Mayor Pro Tem.

CONTINUATION OF MAY 11, 2026, REGULAR MEETING MINUTES

b. CONSIDER REQUEST FOR ASSISTANCE FROM HOTEL OCCUPANCY TAX FOR THE HALL COUNTY HERITAGE HALL MUSEUM FOR SUMMER EMPLOYEE – MOLLIE MOFFITT

Mollie Moffitt requested three thousand dollars to help with a summer part-timer which will work three afternoons a week and one Saturday afternoon a month, June through Hall County Picnic in September. Hours will be 1 to 5:00 p.m. Alderwoman Ivy made the motion to approve giving Hall County Heritage Museum three thousand dollars from Hotel Occupancy Tax, seconded by Alderman Sweatt. The vote passed with 6 in favor.

c. DISCUSS PERSONNEL MATTERS – DAVID ALEMAN

Administrator Owens asked the council to convene into executive session to discuss this matter. Alderman Altman made the motion to convene into executive session, seconded by Alderwoman Ivy. The vote passed with 6 in favor. Council convened into executive session at 7:06 p.m.

Mayor Davis stated City Council is back in regular session at 7:16 p.m.

d. CONSIDER APPROVING AN ANIMAL SERVICES AGREEMENT WITH THE CITY OF PAMPA

Police Chief informed council that surrounding towns don't want to euthanize animals and Pampa euthanize their own and are offering their assistance, but we will have to take them to Pampa. Chief Plant added that Pampa has approved of this on their end and they are waiting for us. Alderman Sweatt asked about the quarantine fees and Chief Plant stated that Memphis still does their own quarantines and the quarantine fees on the agreement is a blanket on all agreements and can be used as an option if needed. Alderwoman McIntosh made the motion to approve the Animal Services agreement with the City of Pampa, seconded by Alderman Altman. The vote passed with 6 in favor.

e. CONSIDER AMENDMENT TO GOLF CART ORDINANCE

Chief Plant stated that he had a couple of people wanting to register a golf cart that didn't have lights and turn signals and he had to refuse so his proposal is everyone getting to register their golf carts and the ones who don't have lights/turn signals there could be an amendment made for day time operation only. Plant also asked that codes be looked at one at a time to fix them. Alderwoman Ivy made the motion to table till something in writing is presented on Monday, seconded by Alderman Sweatt. The vote passed with 6 in favor.

f. DISCUSS SECOND QUARTER REPORT – JACK OWENS

Administrator Owens added that the statement of revenues and expenditures are through the end of March. The purpose of this is to let everyone know where we're at and the overall wellness of the city. At the midway mark overall, the city has received fifty-three percent of revenue, and the city has spent around forty-eight and a half percent on expenditures.


CONTINUATION OF MAY 11, 2026, REGULAR MEETING MINUTES

g. CONSIDER MAYOR AND COUNCIL ITEMS OF COMMUNITY INTEREST

Micah thanked everyone for the warm welcome. Alderwoman Ivy welcomed Micah and Melissa. Alderman Altman welcomed the newbies to the party, and he also told Woody he enjoyed serving with him and thanks for the many years served and his commitment. He also thanked Jack and Amalia for what they do. Alderwoman Hibbitts thanked everyone for welcoming her and thanks to everyone and thanked Woody for all his years of service and thanked everyone for all the behind-the-scenes things that people don't see as it's a lot of work. Alderwoman McIntosh thanked Amalia and Jack and serving with Woody and wished him the best. Alderman Sweatt welcomed Micah and Melissa and stated that a lot of important issues need to be addressed and let Woody know it was a pleasure serving with him. Woody thanked everyone. Mayor Davis reminded council of the special meeting the following Monday at 6:00 p.m.

h. ADJOURN

Alderwoman Ivy made the motion to adjourn, seconded by Alderman Altman. The vote passed with 6 in favor. The meeting was adjourned at 8:13 p.m.

Approved: 
Joe Davis, Mayor


Attest: 
Amalia Gaxiola, City Secretary

CANVASS OF GENERAL ELECTION

I, Joe Davis, Mayor
(name) (office)
of City of Memphis, Texas, met with the City Council
(political subdivision holding election) (body acting as canvassing board)
sitting as the canvassing board to canvass the general election of May 2, 2026
on May 11, 2026 at Memphis Texas.

I certify that the figures on the tally sheets correspond with the figures on the returns.

Witness my hand this 11th day of May, 2026.



Presiding Officer of Canvassing Authority

GENERAL ELECTION May 2, 2026

**City of Memphis, Texas
SUMMARY OF RETURNS**

I, the undersigned, the presiding officer of the canvassing authority for City of Memphis General Election, held on the 2nd day of May, 2026, Hall County, Texas do hereby certify that the following is a total of all votes received by each candidate and shown by the returns. I further certify that the following vote totals include early voting votes by precinct received under Section 87.1231 of the Texas Election Code.

	Early Votes		Absentee Votes		Election Day		Final Votes	
	Total		Total		Total		Total	
CITY OF MEMPHIS								
CITY COUNCIL, WARD 1								
Melissa Hibbitts	13		6		10		29	
Victor L. Flores	1		0		2		3	
CITY COUNCIL, WARD 3								
Jill Cromwell	9		0		4		13	
Micah Casas	20		2		21		43	



Signature of Presiding Officer
of Canvassing Authority

**CERTIFICATION OF UNOPPOSED CANDIDATES FOR OTHER
POLITICAL SUBDIVISIONS (NOT COUNTY) CERTIFICACIÓN DE
CANDIDATOS ÚNICOS
PARA OTRAS SUBDIVISIONES POLITICAS (NO EL CONDADO)**

To: Presiding Officer of Governing Body
Al: *Presidente de la entidad gobernante*

As the authority responsible for having the official ballot prepared, I hereby certify that the following candidates are unopposed for election to office for the election scheduled to be held on May 2, 2020.

Como autoridad a cargo de la preparación de la boleta de votación oficial, por la presente certifico que los siguientes candidatos son candidatos únicos para elección para un cargo en la elección que se llevará a cabo el 2 de Mayo 2020.

List offices and names of candidates:
Lista de cargos y nombres de los candidatos:

Office(s) *Cargo(s)*

Mayor
Alderman Ward 4
Alderman Ward 2

Candidate(s) *Candidato(s)*

Joe Davis
Winfred McQueen
No Candidate

Amalia Gaxiola
Signature (*Firma*)

Amalia Gaxiola
Printed name (*Nombre en letra de molde*)

(Seal) (*sello*)

City Secretary
Title (*Puesto*)

3/9/2020
Date of signing (*Fecha de firma*)

See reverse side for instructions
(*Instrucciones en el reverso*)

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334
FAX 512-463-5569
Filing Fee: None



OATH OF OFFICE

IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, Melissa Hibbitts, do solemnly swear (or affirm), that I will faithfully
execute the duties of the office of Alderwoman Ward 1 of
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
of the United States and of this State, so help me God.

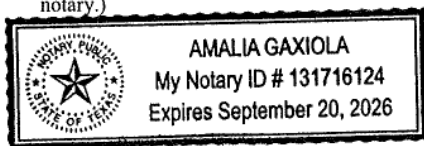
Melissa Hibbitts
Signature of Officer

Certification of Person Authorized to Administer Oath

State of Texas
County of Hall

Sworn to and subscribed before me on this 11th day of May, 2026.

(Affix Notary Seal,
only if oath
administered by a
notary.)



Amalia Gaxiola
Signature of Notary Public or
Signature of Other Person Authorized to Administer An
Oath

Amalia Gaxiola
Printed or Typed Name

This space reserved for office use

Submit to:
SECRETARY OF STATE
Government Filings Section
P O Box 12887
Austin, TX 78711-2887
512-463-6334



OATH OF OFFICE

Filing Fee: None

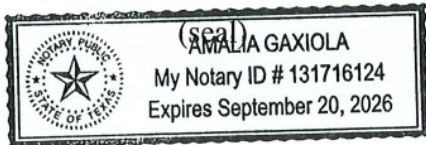
IN THE NAME AND BY THE AUTHORITY OF THE STATE OF TEXAS,
I, Micah Casas, do solemnly swear (or affirm), that I will faithfully
execute the duties of the office of Alderman Ward 3 of
the State of Texas, and will to the best of my ability preserve, protect, and defend the Constitution and laws
of the United States and of this State, so help me God.

Signature of Officer

State of Texas)
County of Hall)

Sworn to and subscribed before me
this 11th

11th day of May, 20 26.



Signature of Notary Public or Other Officer

Administering Oath

Amalia Gaxiola

Printed or Typed Name

Resolution 5-8-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MEMPHIS, TEXAS AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE ON BEHALF OF THE CITY OF MEMPHIS, AT THE APPROPRIATE TIME, AND WITH THE APPROPRIATE AUTHORIZATIONS OF THIS GOVERNING BODY, ALL CONTRACTS AND AGREEMENTS WITH THE STATE OF TEXAS, REPRESENTED BY THE TEXAS DEPARTMENT OF TRANSPORTATION, AND SUCH OTHER PARTIES AS SHALL BE NECESSARY AND APPROPRIATE FOR THE IMPLEMENTATION OF THE IMPROVEMENTS TO MEMPHIS MUNICIPAL AIRPORT.

WHEREAS, the CITY OF MEMPHIS intends to make certain improvements to MEMPHIS MUNICIPAL AIRPORT; and

WHEREAS, the general description of the project is described as: The rehabilitation of the Runway and Apron at the Memphis Municipal Airport

WHEREAS, the CITY OF MEMPHIS intends to request financial assistance from the Texas Department of Transportation for these improvements; and


WHEREAS, total project costs are estimated to be \$2,850,000, and the CITY OF MEMPHIS will be responsible for 10% of the total project costs currently estimated to be \$ 285,000; and

WHEREAS, the CITY OF MEMPHIS names the Texas Department of Transportation as its agent for the purposes of applying for, receiving and disbursing all funds for these improvements and for the administration of contracts necessary for the implementation of these improvements;

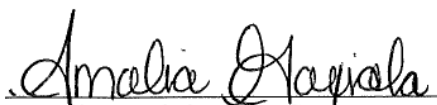
NOW, THEREFORE, BE IT RESOLVED, that the CITY OF MEMPHIS hereby directs THE CITY ADMINISTRATOR to execute on behalf of the CITY OF MEMPHIS, at the appropriate time, and with the appropriate authorizations of this governing body, all contracts and agreements with the State of Texas, represented by the Texas Department of Transportation, and such other parties as shall be necessary and appropriate for the implementation of the improvements to MEMPHIS MUNICIPAL AIRPORT.

DULY PASSED, APPROVED AND ADOPTED this 21st day of May, 2026.

City of Memphis, Texas

By: 
Joe Davis, Mayor

ATTEST:

By: 
Amalia Gaxiola, City Secretary

AGREEMENT

THIS AGREEMENT made and entered into by and between the CITY OF MEMPHIS, TEXAS, a general law municipality of the State of Texas, acting by and through its Mayor hereunto duly authorized ("Memphis") and the CITY OF PAMPA, TEXAS, a home rule municipality of the State of Texas, acting by and through its Mayor hereunto duly authorized ("Pampa").

WHEREAS, Memphis has enacted ordinances, governing and regulating animal control within its corporate limits and which provide for adequate notice and due process of law concerning the keeping of such animals in an animal control shelter and disposing of said animals in keeping with applicable laws and regulations; and

WHEREAS, Memphis does not have an adequate animal control facility to provide for the disposition of said animals nor is it authorized to handle animals required to be quarantined for rabies testing; and

WHEREAS, Pampa has such facilities and has agreed to provide such services:

NOW, THEREFORE, in consideration of the premises and the mutual covenants hereinafter made, the parties agree as follows:

1. Memphis will deliver to the animal shelter of Pampa all animals (a) unclaimed after the legally required waiting period, animals which are to be disposed of by Pampa; or (b) any animal which is to be placed in rabies quarantine and/or tested.

2. Memphis represents and warrants that the current ordinances of said Memphis provide for a holding period of three (3) full days for any impounded animal and for a period of ten (10) days for any animal which has bitten a person and is under quarantine for purposes of observation for rabies. Memphis further represents and warrants that said ordinances provide for proper and adequate notice to the known owners of animals to provide an opportunity to reclaim an impounded animal. No animal under rabies quarantine shall be released until the completion of the required quarantine period and the determination that the animal shows no sign of rabies.

3. Memphis agrees to pay to Pampa, at Pampa, Texas, compensation for Pampa's services to be rendered hereunder on the following schedule:

- a. \$35.00 per animal which is to be euthanized and disposed of.
- b. For rabies quarantine -- \$35.00 per day boarding fee.
- c. For rabies test -- \$250.00 per animal handling fee which includes head removal, packing and shipping head to Austin, Texas. Should actual shipping costs incurred by Pampa exceed \$35.00, the amount in excess of \$35.00 may also be charged.

All such fees are payable upon delivery of the animal.

4. This contract shall be for a term of two (2) years, beginning on the date of execution of this agreement by both parties; provided, however, that either party may terminate this agreement upon thirty (30) days' written notice to the other party. Notwithstanding anything herein to the contrary, it is agreed that Pampa may review the above rates any time during the second year of the term of this agreement and may unilaterally increase the rates up to 125% of the above rates, subject to the right of either party provided above to terminate this agreement.

5. Pampa shall not be liable for any loss, damage, or injury of any kind or character, direct or indirect, to any person or property arising out of its performance under this agreement; and Memphis waives all claims and demands on its behalf against said Pampa, and its agents and employees, for any such loss, damage or injury.

To the extent permitted by law, Memphis further agrees that it shall indemnify and hold Pampa harmless against any loss or damage to persons or property, including, but not limited to, attorney's fees, as a result of Pampa's performance under this contract and caused by the negligence or carelessness on Pampa, and its agents and employees.

6. Any written notice required hereunder shall be given by certified mail, return receipt requested or by personal delivery as follows:

City of Memphis
Attn: Amalia Gaxiola
721 W. Robertson St
Memphis, TX 79245

City of Pampa
Attn: Barbara Stucker
PO Box 2499
Pampa, TX 79066-2499

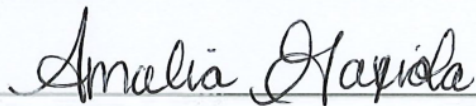
and shall be deemed given when posted, with postage prepaid, or upon date of personal delivery.

7. Time is of the essence of this agreement.
8. This agreement may not be assigned by either party.
9. This agreement is in lieu and substitution of all previous agreements by and between

Memphis and Pampa.

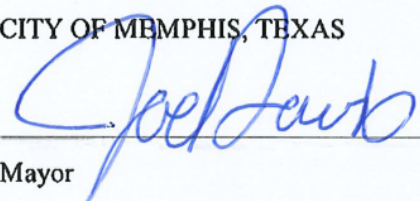
EXECUTED in duplicate originals this the 27th day of April 2026.

ATTEST:



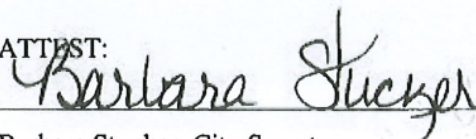
City Secretary

CITY OF MEMPHIS, TEXAS



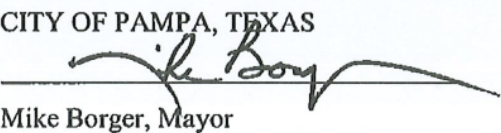
Mayor

ATTEST:



Barbara Stucker, City Secretary

CITY OF PAMPA, TEXAS



Mike Borger, Mayor

